

THE STANWAY SCHOOL ADMISSIONS POLICY 2011/12

A. SEPTEMBER INTAKE – YEAR 7

The school is able to admit 304 students into Year 7 through the Essex Coordinated Admission Scheme. Where applications for admissions exceed the number of places available, the following criteria will be applied, in the order set out below.

1. Looked after children*.
2. Children who have a sibling[#] attending The Stanway School in Years 7-10 or have a sibling who was on roll in Years 7-10 at Thomas Lord Audley School as at 1st September 2010 and who in successive years is still on roll at the time of application, other than those in Year 11.

Please Note

- The siblings of children who currently attend The Stanway School in Years 7-10 will be educated on The Stanway School site.
- The siblings of children attending Thomas Lord Audley School in Years 7-10 as at 1st September 2010 will be educated on the Thomas Lord Audley site until expansion work is completed at The Stanway School.

3. Children who live within the priority admissions area (a map of the area is available at the school office) and who attend the following main feeder primary schools:

<ul style="list-style-type: none">• Birch Primary School• Chappel Primary School• Cherry Tree Primary School• Copford Primary School• Fordham All Saints Primary School• Great Tey Primary School• Heathlands Primary School• Holy Trinity Primary School, Eight Ash Green & Aldham	<ul style="list-style-type: none">• Langenhoe Community Primary School• Layer-de-la-Haye Primary School• Monkwick Junior School• St Andrew's Primary School, Marks Tey• St Andrew's Primary School, Wormingford• Stanway Primary School• Stanway Fiveways Primary School
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Please Note

Children who live within the priority admissions area and who attend Cherry Tree, Langenhoe or Monkwick Primary Schools will be educated on the Thomas Lord Audley site until expansion work is completed at The Stanway School.

4. Children residing outside the priority admissions area who attend one of the feeder primary schools.

Please Note

Children attending Cherry Tree, Langenhoe or Monkwick Primary Schools will be educated on the Thomas Lord Audley site until expansion work is completed at The Stanway School.

5. Children residing within the priority admissions area who do not attend one of the above feeder primary schools.

Please Note

Children will be allocated to the school site using the priority admissions areas identified in the 'Secondary Education for Essex Guide 2010/11' for The Stanway and Thomas Lord Audley Schools.

6. All other applications.

Applications - September admission into Year 7

The closing date for applications for admission into Year 7 in September 2011 is **31st October 2010**. Late applications will be dealt with as detailed in the Secondary Education in Essex booklet which is available from the Local Authority. Late applications will be dealt with as detailed in this booklet for children resident in Essex. Children resident outside of Essex should refer to the process for handling late applications published by their home Local Authority. Applications for admission to The Stanway School should be sent to School Planning & Admissions, PO Box 4261, Chelmsford CM1 1GS. Parents have a statutory right of appeal to a panel constituted in accordance with the School Standards and Framework Act 1998 if they disagree with a decision not to admit their child to a particular school of their preference. Parents appealing against the decision not to admit their child must do so in writing to The Clerk to the Appeal Panel, c/o The Stanway School.

Other Applications

Children with Statements of Special Educational Needs that name The Stanway School in the statement will be admitted to the school.

B. ADMISSION OF STUDENTS ALREADY IN SECONDARY EDUCATION

Where students already in secondary education apply for admission, they will be admitted according to the criteria listed above, providing that the admission would not prejudice the effective education of existing students or the efficient use of resources. If the appropriate year group has already reached the agreed admissions limit, admission will usually be refused.

In-year Applications – Children already in secondary education

For mid year applications, a mid year application form needs to be completed and returned directly to School Planning and Admissions, who will apply to the schools you list, including The Stanway School, on your behalf. A copy of the application form is available from our school, or can be requested from School Planning and Admissions, Essex County Council, P.O. Box 4261, Chelmsford CM1 1GS, Tel: 0845 603 2200, Email: admissions@essex.gov.uk. Alternatively, a form can be downloaded from School Planning and Admissions website: www.essex.gov.uk/admissions. Full details of the mid year application process are provided in the mid year application form's accompanying booklet.

C. OVER-SUBSCRIPTION

In the case of over-subscription when any of the above criteria are applied, the places will be allocated according to the proximity of the child's home to The Stanway School, as measured by a straight line, with those living closest being accorded the higher priority. Distance will be measured using the Local Authority's Geographical Information System. Where the school is over subscribed it will maintain a waiting list. The waiting list will be in the order which meets the above criteria. Children will remain on the waiting list for one term, at which point parents will be contacted regarding continued interest.

*** Definition of a Looked After Child**

A Looked After Child is one who is looked after by the LA in accordance with Section 22 of the Children Act 1989 at the time an application for their admission to a school is made and who the LA has confirmed will still be looked after at the time when they are admitted to the school.

Definition of Sibling

A sibling is defined as a child living in the same family unit in the same family household and address as a child who attends The Stanway or Thomas Lord Audley Schools in any year group excluding the final year. This includes brothers, sisters, step-brothers and step-sisters. In addition, biological siblings who attend The Stanway or Thomas Lord Audley Schools in any year group except the final year will also be treated as siblings irrespective of place of residence. Children residing in the same household as part of an extended family, such as cousins, **will not** be treated as siblings.